

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 10 February 2020 at 7.30pm</b>
<b>Venue</b>	<b>Oakington &amp; Westwick Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
4 February 2020

### Agenda

<b>Item</b>			<b>Time</b>
20/14	<b>To receive and approve apologies for absence</b>	For decision	1
20/15	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
20/16	<b>Public Open Session</b> To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
20/17	<b>Co-option to Parish Council</b> To fill one parish councillor vacancy by co-option	For decision	5
20/18	<b>To approve minutes of the previous meeting held 13 January 2020</b>	For decision	2
20/19	<b>Matters arising from the previous meeting not otherwise on the agenda</b>	To note only	5
20/20	<b>Reports</b> (Any written reports circulated prior to meeting & displayed on website.)  20.1 County Councillors' monthly report 20.2 District Councillors monthly report 20.3 Liaison councillors reports on village groups meetings 20.4 Other meetings/training attended 20.5 Clerk's report		20
20/21	<b>Community Governance Review/Northstowe matters</b>  21.1 To discuss next steps for Stage 2 CGR consultation 21.2 To note Northstowe public meeting arranged for Thursday 5 March.		10
20/22	<b>Planning matters</b>  22.1 To consider new applications: None received 22.2 Applications to note only: <u>S/0008/20/FL – 22 Longstanton Road</u> – two storey side and rear extensions (resubmission of S/2151/19/FL) <u>S/0023/20/LD – 24 Church View</u> – Certificate of Lawful Development for proposed loft conversion.	To note only To note only	10

<b>Item</b>			<b>Time</b>
	<p><u>S/3499/19/RM – Phase 2A, Northstowe – Amended Drainage Strategy and Ecological Management Plan</u>  <u>S/3499/19/RM – Phase 2A, Northstowe – Reserved Matters</u> to be considered at Planning Committee on 12 February  <u>S/2011/14/OL – Northstowe Phase 2 – Discharge of condition 10a (Emergency Fire Provision &amp; 54 (Electric Vehicle Infrastructure)</u>  <b>22.3</b> To consider submitting a response to Greater Cambridge Local Plan consultation – Issues and Options 2020  <b>22.4</b> To note any Planning application decisions</p>	<p>For decision  To note only</p>	
<b>20/23</b>	<p><b>Finance matters</b>  <b>23.1</b> To approve payment of outstanding accounts due  <b>23.2</b> To report on any income received  <b>23.3</b> To review Assets Register following Clerk’s meeting with insurance broker  <b>23.4</b> To consider request from Journal team for £150 contribution towards 2019 Journal shortfall</p>	<p>For decision  To note only  For decision  For decision</p>	20
<b>20/24</b>	<p><b>Open Spaces/ Recreation Ground matters</b>  <b>24.1</b> To consider play area remedial work quotes  <b>24.2</b> To consider purchasing a one-year ParishOnline subscription utilising S106 reserves  <b>24.3</b> To consider Stocks Green vegetation removal &amp; fencing quote  <b>24.4</b> To consider developing an action plan for Cemetery improvements  <b>24.5</b> To consider Cemetery paths clearance quote</p>	<p>For decision  For decision  For decision  For decision  For decision</p>	20
<b>20/25</b>	<p><b>Administration matters</b>  <b>25.1</b> To consider signing Station Road pillbox licence to enable History Society to undertake work to improve its setting as part of VE Day anniversary celebrations  <b>25.2</b> To adopt a Volunteers policy &amp; procedures  <b>25.3</b> To adopt a Financial Reserves policy  <b>25.4</b> To consider commenting on proposed CAPALC incorporation</p>	<p>For decision  For decision  For decision  For decision</p>	15
<b>20/26</b>	<p><b>Three-year plan/Green plan matters</b>  <b>26.1</b> To consider preparing a Zero Carbon Communities grant bid</p>	<p>For decision</p>	10
<b>20/27</b>	<p><b>Correspondence</b>  <b>27.1</b> CAPASP (Against Scams Partnership)– various updates  <b>27.2</b> Community Association – AGM 27 February 7.30pm, St Andrews Church Hall  <b>27.3</b> CAPALC – half-day forum, 12 March  <b>27.4</b> SCDC – confirmation of receipt of 2020/21 Precept requirement  <b>27.5</b> EAG – Climate change workshop, 19 February 4.30-7.30pm, St Andrews Church Hall  <b>27.6</b> SCDC – Zero Carbon Communities workshop, 7 March</p>	<p>To note only</p>	5
<b>20/28</b>	<p><b>Date of next meeting: Monday 9 March 2020</b>  <b>Planning meeting: Monday 24 February – if required</b></p>		