

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council Meeting</b>
<b>Date / Time</b>	<b>Monday 9 July 2018 at 7.30pm</b>
<b>Venue</b>	<b>Oakington &amp; Westwick Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
3 July 2018

### Agenda

<b>Item</b>			<b>Time</b>
<b>18/100</b>	<b>To receive and approve apologies for absence</b>	For decision	1
<b>18/101</b>	<b>To receive declarations of interest &amp; dispensations</b> - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate.	For decision	1
<b>18/102</b>	<b>Public Open Session</b> To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter		15
<b>18/103</b>	<b>Co-option to Parish Council</b> To fill two parish councillor vacancies by co-option	For decision	2
<b>18/104</b>	<b>To approve minutes of the Annual meeting held 11 June 2018</b>	For decision	2
<b>18/105</b>	<b>Matters arising from the previous meeting not otherwise on the agenda</b>	To note only	2
<b>18/106</b>	<b>To receive Reports</b> (Circulated prior to meeting & displayed on website)  <b>106.1</b> County Councillor's monthly report <b>106.2</b> District Councillors' monthly report <b>106.3</b> Liaison councillors reports on village groups meetings/activities <b>106.4</b> Other meetings/training attended <b>106.5</b> Update on Baptist Chapel works <b>106.6</b> Play area repairs	Cllr Warboys Clerk	20
<b>18/107</b>	<b>To consider Finance related matters</b>  <b>107.1</b> To approve payment of outstanding accounts due <b>107.2</b> To report on any income received <b>107.3</b> To review Quarter 1 budget and bank reconciliation	For decision To note only For decision	20
<b>18/108</b>	<b>To consider Planning related matters</b>  <b>108.1</b> To consider new planning applications: Ref <u>S/2306/18/FL – 61 High Street</u> – single storey rear extension Ref <u>S/1872/18/FL – 57 Water Lane</u> – new building <b>108.2</b> To note tree works application ref <u>S/2276/18/TC – Old Granary, Westwick</u> – removal of 3 Silver Maples	For decision  For decision To note only	15

<b>Item</b>			<b>Time</b>
	<p><b>108.3</b> To consider commenting on Wilson's Road bridge plans</p> <p><b>108.4</b> To note any planning application decisions</p> <p><b>108.5</b> To consider giving Clerk delegated authority to comment on tree works applications in consultation with tree officer</p>	<p>For decision To note only</p> <p>For decision</p>	
<b>18/109</b>	<p><b>To consider Correspondence received</b></p> <p><b>109.1</b> <u>Resident</u> – objections to proposed Rural Travel Hub</p> <p><b>109.2</b> <u>Resident</u> – community orchard maintenance works</p> <p><b>109.3</b> <u>Resident</u> – Stocks Green trees</p> <p><b>109.4</b> <u>Resident</u> – poor mobile reception</p> <p><b>109.5</b> <u>TTRO</u> – Dry Drayton Road works 6/7 August</p> <p><b>109.6</b> <u>CCC</u> – Highways work licences</p> <p><b>109.7</b> <u>CAPALC</u> – membership website login</p> <p><b>109.8</b> <u>Connections</u> – user survey results</p>		10
<b>18/110</b>	<p><b>To consider Three Year Plan related matters</b></p> <p><b>110.1</b> To consider permitting Chair to identify Section 106 priorities in line with the proposed 3 year plan and circulate to members</p>	<p>For decision</p>	5
<b>18/111</b>	<p><b>To consider Rural Travel Hub related matters</b></p> <p><b>111.1</b> In light of further information received from Greater Cambridge Partnership, to review the position of the Parish Council</p>	<p>For decision</p>	10
<b>18/112</b>	<p><b>To consider Community Plan related matters</b></p> <p><b>112.1</b> To report on outcome of O&amp;W in Bloom Community Chest grant application</p>	<p>Clerk</p>	5
<b>18/113</b>	<p><b>To consider Highways related matters</b></p> <p><b>113.1</b> To consider giving Chair and Cllr Starling delegated authority to work with TAG to finalise initial LHI application. <i>(Final application to be brought back to full Council for approval.)</i></p>	<p>For decision</p>	2
<b>18/114</b>	<p><b>To consider Recreation Ground related matters</b></p> <p><b>114.1</b> To report on Village Day held 30 June</p> <p><b>114.2</b> To report on community orchard unauthorised parties</p> <p><b>114.3</b> To consider grounds contractor's recommendation ref Orchard and Rec trees maintenance</p>	<p>Clerk Clerk/Chair</p> <p>For decision</p>	10
<b>18/115</b>	<p><b>To consider Pavilion related matters</b></p> <p><b>115.1</b> To report on extension progress</p> <p><b>115.2</b> To report on boiler service</p>	<p>Chair Clerk</p>	5
<b>18/116</b>	<p><b>To consider a parish tree planting scheme</b></p>	<p>Cllr Butlin For decision</p>	5
<b>18/117</b>	<p><b>To consider amending website to include; parish councillor responsibilities, photographs and individual councillor contact details</b></p>	<p>Chairman For decision</p>	5
<b>18/118</b>	<p><b>To consider Risk related matters</b></p> <p><b>118.1</b> To review general Risk Assessment</p> <p><b>118.2</b> To consider approval of GDPR Risk Assessment</p> <p><b>118.3</b> To consider Cloud storage options</p>	<p>For decision For decision For decision</p>	10
<b>18/119</b>	<p><b>Date of next meeting: Monday 10 September 2018</b></p> <p><b>Planning meetings: Mondays 23 July &amp; 13 August – if required</b></p>		