

## OAKINGTON & WESTWICK PARISH COUNCIL

<b>Notice of Meeting</b>	<b>Oakington &amp; Westwick Parish Council</b>
<b>Date / Time</b>	<b>Monday 12 February 2018 at 7.30pm</b>
<b>Venue</b>	<b>Oakington &amp; Westwick Sports Pavilion, Queens Way, Oakington</b>

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Open Session item.



**Laura Lawrence – Clerk**  
6 February 2018

### Agenda

<b><u>Item</u></b>		<b><u>Time</u></b>
<b>18/19</b>	<b>To receive and approve apologies for absence</b>	For decision 1
<b>18/20</b>	<b>To receive declarations of interest &amp; dispensations</b>	For decision 1
<b>18/21</b>	<b>Public Open Session</b> To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter	15
<b>18/22</b>	<b>To approve minutes of the previous meeting held 8 January 2018</b>	For decision 2
<b>18/23</b>	<b>Matters arising from the previous meeting not otherwise on the agenda, including:</b> 23.1 Speed signs trial/LHI presentation 23.2 Tomato Farm trees	Clerk Chairman 10
<b>18/24</b>	<b>To receive Reports</b>  24.1 County Councillors monthly report 24.2 District Councillors monthly report 24.3 Chairman's report	15
<b>18/25</b>	<b>To consider Planning related matters</b>  25.1 To consider new planning applications: <u>S/0152/18/FL – Oakington Garden Centre</u> – erection of 366m2 of open sided canopy 25.2 To note any planning application decisions	For decision To note only 10
<b>18/26</b>	<b>To consider Correspondence received</b>  26.1 <u>Resident</u> - request for Water Lane/Station Road bus shelter to be replaced 26.2 <u>Flaming June Half Marathon, 3 June</u> – request from organisers to locate water station near pavilion 26.3 <u>Oakington Baptist Chapel</u> – request for Stocks Green to be used as necessary during Chapel renovation works	For decision  For decision For decision 15

<u>Item</u>			<u>Time</u>
	<p><b>26.4</b> <u>CAPALC-GDPR update</u> – to consider registering an interest in county wide chargeable scheme.</p> <p><b>26.5</b> <u>CAPALC bulletin</u> - incl training courses and meetings</p> <p><b>26.6</b> <u>CCC, Cycling projects leader</u> – meeting request to discuss cycling route improvements between Oakington &amp; Girton</p> <p><b>26.7</b> <u>Parish Council elections, 3 May 2018</u> – timetable &amp; nomination packs</p> <p><b>26.8</b> <u>SCDC, District Councillor engagement with Parish Councils</u> - invitation to comment</p> <p><b>26.9</b> <u>PCSO</u> – notification of change to PCSO Bujar Mani</p> <p><b>26.10</b> <u>Northstowe Education Campus</u> – public exhibition 21 Feb</p> <p><b>26.11</b> <u>SCDC</u> – Expressions of Interest Cleaner Communities pilot scheme</p> <p><b>26.12</b> <u>Yesteryear Road Run 2018</u> – cancellation update</p> <p><b>26.13</b> <u>CBWIN</u> – Cambridge Waste Incinerator consultation</p> <p><b>26.14</b> <u>SCDC, Parish Planning Forum</u> – change of date to 21 Feb</p> <p><b>26.15</b> <u>Residents</u> – objections to the proposed Oakington Rural Travel Hub.</p>	<p>For decision</p> <p>For decision</p> <p>For decision</p>	
<b>18/27</b>	<b>To consider Finance related matters</b>		10
	<p><b>27.1</b> To approve payment of outstanding accounts due</p> <p><b>27.2</b> To report on any income received</p> <p><b>27.3</b> To consider draft Procurement policy</p>	<p>For decision</p> <p>To note only</p> <p>For decision</p>	
<b>18/28</b>	<b>To consider not filling casual vacancy by co-option due to parish council elections taking place on 3 May</b>	For decision	5
<b>18/29</b>	<b>To review Emergency Plan in light of the resignation of current co-ordinator</b>	For decision	5
<b>18/30</b>	<b>To consider Community Plan related matters</b>		15
	<p><b>30.1</b> To report on pond restoration works</p> <p><b>30.2</b> To receive written report on CP/PC liaison meetings</p> <p><b>30.3</b> To consider EAG movable planters scheme proposal</p>	<p>Clerk/EAG</p> <p>For decision</p>	
<b>18/31</b>	<b>To consider Pavilion related matters</b>		5
	<b>31.1</b> To report on Pavilion extension progress	Chair	
<b>18/32</b>	<b>To consider Recreation Ground related matters</b>		10
	<p><b>32.1</b> To discuss initial Section 106 proposal for open space improvements. (Written report circulated.)</p> <p><b>32.2</b> To consider forming a working party to progress options and prepare a formal project proposal</p> <p><b>32.3</b> To consider paying £60 for a consultation questionnaire to be inserted in village journal</p>	<p>For decision</p> <p>For decision</p>	
<b>18/33</b>	<b>To consider giving permission for Mike Oakley to assist with website administration</b>	For decision	5
<b>18/34</b>	<b>To report on Meetings attended</b>	All	5
<b>18/35</b>	<b>Date of next meeting: Monday 12 March 2018</b> <b>Planning meeting: Monday 26 February – if required</b>		