

OAKINGTON & WESTWICK PARISH COUNCIL

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| Notice of Meeting | Oakington & Westwick Parish Council – Annual Meeting |
| Date / Time | Monday 8 May 2017 at 7.30pm |
| Venue | Oakington & Westwick Sports Pavilion, Queens Way, Oakington |

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting, as set out below. Members of the public and press are invited to address the Council under the Public Open Session item.



Laura Lawrence – Clerk
2 May 2017

Agenda

| Item | | Time |
|--------------|---|----------------|
| 17/65 | To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office | For decision 1 |
| 17/66 | To elect the Vice-Chairman of the Council and to receive Vice-Chairman's Declaration of Acceptance of Office | For decision 1 |
| 17/67 | To receive and approve apologies for absence | For decision 1 |
| 17/68 | To receive declarations of interest & dispensations - To receive declarations of pecuniary interest from Councillors on items on the agenda - To receive any requests for dispensations and grant any as appropriate. | For decision 1 |
| 17/69 | Public Open Session To allow up to 15 minutes for members of the public to address the meeting in relation to any parish related matter | 15 |
| 17/70 | To approve minutes of the previous meeting held 10 April 2017 | For decision 2 |
| 17/71 | To approve minutes of the Planning meeting held 24 April 2017 | For decision 2 |
| 17/72 | Matters arising from the previous meeting and Planning meeting not otherwise on the agenda | 2 |
| 17/73 | To appoint the following officers for 2017: Recreation ground/play area ,Oakington Charities, Youth Provision, Pavilion Committee, Community Association, Cemetery/Martyrs Graves, Community Plan, Tree Warden, Community Orchard, Northstowe | For decision 5 |
| 17/74 | To receive Reports (Circulated prior to meeting & displayed on website) 74.1 County Councillors monthly report 74.2 District Councillors monthly report | 10 |

| <u>Item</u> | | | <u>Time</u> |
|-------------|---|---|-------------|
| 17/75 | <p>To consider Correspondence received (Circulated prior to meeting. Urgent items only to be discussed)</p> <p>75.1 <u>SCDC</u> – Local Plan Hearings programme 75.2 <u>Cambs ACRE</u> –Managing Green Spaces – 24 May 75.3 <u>Police</u> – Parish Council Conference – 1 August 75.4 <u>Connections</u> – termly report 75.5 <u>SPEP</u> – Open Eco Homes – 9 May 75.6 <u>Bloor Homes</u> – Northstowe launch invitation – 11 May 75.7 <u>EAG</u> – minutes 4 April</p> | | 10 |
| 17/76 | <p>To consider Planning related matters</p> <p>76.1 To note any planning application decisions</p> | | 5 |
| 17/77 | <p>To consider Finance related matters</p> <p>77.1 To approve payment of outstanding accounts due 77.2 To report on any income received 77.3 To approve accounts 2016/17 77.4 To approve Annual Return Section 1- Annual Governance Statement 2016/17 77.5 To approve Annual Return Section 2 – Accounting Statements 2016/17 77.6 To review charges & payments for 2017 77.7 To consider request from Community Association for a £250 contribution to journal costs.</p> | <p>For decision To note only For decision For decision For decision For decision For decision</p> | 30 |
| 17/78 | <p>To consider Community Plan related matters</p> <p>78.1 To consider pond restoration Heritage Lottery grant application.</p> | For decision | 10 |
| 17/79 | <p>To consider Recreation Ground related matters</p> <p>79.1 To report on path grass seeding work 79.2 To consider request from Community Association to use Rec for Village Day on 1st July and to approve payment of Public Liability Insurance</p> | <p>Clerk For decision</p> | 10 |
| 17/80 | <p>To consider Pavilion related matters</p> <p>80.1 To update on extension planning application 80.2 To consider quote for 2 new HD CCTV cameras 80.3 To report on completion of MUGA surface remedial works</p> | <p>Cllr Moore For decision Clerk</p> | 15 |
| 17/81 | To consider proposed Good Neighbours Scheme | For decision | 5 |
| 17/82 | To report on Meetings attended | All | 5 |
| 17/83 | <p>Date of next meeting: Monday 12 June 2017 Planning meeting: Tuesday 30 May – if required</p> | | |
| 17/84 | <p><i>Resolution: That the Public & Press should be excluded from the remainder of the meeting owing to the confidential nature of the following business to be transacted.</i></p> <p>To consider an incremental salary increase for Clerk following completion of CiLCA.</p> | For decision | 5 |