

## **OAKINGTON & WESTWICK PARISH COUNCIL**

### **Clerk's Report for 8 October 2018 meeting**

#### Pond Work

No response from riparian owner to date.

#### Shop/pub sign at Crossroads

Quote for 'Village Amenities' sign - £108.73 + VAT. Labour – free of charge. This was debated at the 24 September Planning meeting. Councillors instructed me to consult with shop owners as it was generally felt that the sign wording would be ambiguous. *Update- shop owners feel that any sign would be better than none and thank the PC for progressing this.*

#### Cemetery tap

Pavilion Committee approved the PC's suggestion for a push tap to be located on a changing room external wall. Plumber quotes are being sought. (I have delegated authority to instruct work to be undertaken up to a maximum budget of £500.)

#### Play Area Repairs/Annual Inspection Report

Cllr Warboys & I met with play area contractor, Play Maintain on 20 September. Awaiting quote for zip wire, palisade fencing and wet pour surfacing works. Action plan circulated separately. See agenda item 150.1.

#### Mill Road Orchard

Brookfield have cleared overgrown vegetation.

#### Flood Kit

This has been ordered and will be delivered after the PC store room has been tidied on 27 October. Thank you to all the councillors who have kindly agreed to help.

#### Bench, Bin & Notice board

Ground works have now been completed. I needed to authorise the contractor to install notice board posts at a cost of £50 as, although the contracted joiner has completed the board, the posts weren't ready for the grounds works date. This amount will be deducted from the notice board invoice. Bench, bin and notice board to be installed very shortly.

#### A14 Community Fund

Expression of Interest form was submitted on 11 September. Cambridgeshire Community Foundation (CCF) have acknowledged receipt, but no decision forthcoming to date. I am chasing this up. *Update: 4.10.18 email from Viv Atkinson, CCF confirming they would be in touch again when application is processed.*

#### Weed spraying Orchard/Rec trees

I have not yet obtained a quote for weed spraying. There seems to be some doubt as to whether this is the correct course of action. PC to discuss again at October meeting. (Agenda item 150.3)

Pavilion Hall External Doors.

There has been an ongoing problem with a split in one hall door which has been repaired several times. Unfortunately, during the strong winds, a couple of weeks ago the stay on the other door snapped and the bottom metre of the frame has badly split. As a result, the doors can't be left open. They can still be used as emergency exit though. I have used the delegated authority, Financial Regulation 4.1 (in consultation with Cllr Starling) to instruct a joiner to repair both doors which will cost £500. Quote includes two coats of Sadolin. Work commenced 2 October and should be completed on 4 October.

Laura Lawrence

Clerk

3 October 2018